

June 24 – June 28, 2009 • University of Virginia • Charlottesville, Virginia

Shakespeare: A Man For All Time
IMPORTANT PROGRAM INFORMATION
PLEASE READ CAREFULLY

MESSAGES: Should someone need to leave you an emergency message during the program, they can call the University Center office at 434-982-5252 or 800-346-3882 from 8:00 am – 5:00 pm E.D.T., Monday – Friday. Messages will be taken by our staff and brought to your attention as quickly as possible. **After 5:00 pm emergency (only) messages for participants staying in Brown College or on the Lawn** can be left with the University's Conference Services Office at 434-924-4479, or, **in the case of extreme emergency only**, the University Police at 434-924-7166.

ACCOMMODATIONS: Descriptions and photos of the rooms are on the web at:

BrownCollege:

<http://www.virginia.edu/housing/options.php?id=brown&type=upperclass>

Lawn and Range:

<http://www.virginia.edu/housing/options.php?id=lawn&type=upperclass>

PARKING: There is parking available for commuters at Zehmer Hall, site of our Charlottesville classroom sessions. For those in residence in Brown College or the Lawn, you will also be given a parking pass for the Zehmer Hall parking lot. A shuttle will be available during registration and also daily to take participants back and forth between Zehmer Hall and Central Grounds, an approximately 15 minute walk.

MEETING ROOM: All of our UVa **classroom sessions** will be held in Zehmer Hall, home of the School of Continuing and Professional Studies.

PLAYS: The performances on Friday and Saturday will be held in the Blackfriars Playhouse in Staunton, Virginia. A number of our other classroom sessions will be held at the Blackfriars. You will receive your tickets to the performances on the motorcoach to Staunton, a 45 minute scenic drive over the mountain from Charlottesville.

MEAL NOTES: Breakfast will be served in Zehmer Hall, the same place as check-in. The **breakfast hours vary day by day** so check your schedule carefully. Lunches in Charlottesville will also be served in Zehmer Hall. The reception and dinner on Wednesday evening will be in the Rotunda. Dinner is on your own Thursday night. We will provide a restaurant guide and information on the free shuttle to downtown Charlottesville for those interested. The reception and dinner on Friday Night will be in the upstairs lobby of the Blackfriars Playhouse. Dinner on Saturday and the cast party will be in downtown Staunton.

The **UNIVERSITY OF VIRGINIA BOOKSTORE** is open Monday - Friday, 8:30 am - 6 pm; Saturday, 10 am - 6 pm; Sunday, 11 am - 6 pm and is on the top floor of the parking garage behind Newcomb Hall. It has an extensive collection of books and U. Va. paraphernalia in stock.

BUS DEPARTURES FOR PLAYS FRIDAY, AND SATURDAY: We will be **traveling by motorcoach** to the plays and some sessions on Friday and Saturday. Departure times will be listed in your final schedule—PLEASE do not be late, the buses will need to leave on time. The **buses will depart from Zehmer Hall and return you to your car or Central Grounds residence hall.**

NEWCOMB HALL houses the University student union, a café, reading room, and some lounges. Parking for Newcomb Hall is in the Central Grounds Parking Garage.

HEARTWOOD BOOKS (5 Elliewood Avenue, open Monday - Friday, 10 am - 7:30 pm; Saturday, 10 am - 6 pm; Sunday, noon - 5 pm) sells used and antiquarian books and is a five-minute walk from the Rotunda. A local landmark, and a good place for U. Va. paraphernalia, **MINCER'S**, is located at the corner of Elliewood and University Avenues. There are also several used and antiquarian bookstores on or near the Downtown Mall – one mile east of U. Va. along University Avenue/Main Street. **THE TROLLEY** shuttle runs from the University to Downtown every 15 minutes, with a stop along McCormick Road.

PROGRAM CHECK-OUT: Check-out consists of turning in your keys and will take place on **Sunday, June 28, from 10:30 am - 11:30am.* Turn in your keys (if you stay on the Lawn/Range/Brown College)** at the same location as check-in. You will want to bring luggage with you to the morning session (there is plenty of secure storage) so that you will be able to leave directly from Zehmer Hall.

*if you need to check out at any other time, please check with Jim or Cynthia for directions to the U. Va. Conference Services office.

LOST KEY FEES: Hearty fees will be assessed for room keys that aren't returned at check-out. **Please make sure to return your keys when you check out. Visa or Mastercard information will be taken upon check-in for key deposits.**

PROGRAM EVALUATIONS: We value your comments and suggestions. You will be emailed instructions on how to complete an online program evaluation after the conclusion of the program.

IF YOU ARE STAYING IN BROWN COLLEGE OR THE LAWN:

- If you have any problem with your room please call conference services at 924-4479.
- **TELEPHONES IN THE RESIDENCE HALL ROOMS:** There are no longer telephones in the Residence Hall rooms, a change for 2009.
 - Brown College rest rooms: The Brown College rooms are suite style and may share a bath—knock before entering. You will not share a bedroom suite unless you booked a double. Guests who are staying in singles will have a two room suite to themselves.
 - Lawn Rest Rooms: Are centrally located on the Lawn. You need to leave your room to get to the bathroom and bring your access card with you. A robe comes in handy for this task. Take heart, Jefferson designed this area himself and it is a national treasure and World Heritage architectural site.
- **CHECKING OUT OF YOUR Residence Hall Room:** The housekeeping staff will remove your trash and your used linen after you have checked out of your room. Please make sure to take all your personal belongings with you when you check out and **TURN IN YOUR KEY.**

THINGS TO BRING:

- Layers—the indoor weather can be chilly and the outdoor weather steamy
- Rain Gear---just in case
- Cash for Souvenirs at the Playhouse