

Instructions for International Applicants

Office of Admission • P.O. Box 400160 • Charlottesville, VA 22904
www.virginia.edu/undergradadmission

Thank you for your interest in the University of Virginia. Whether you are an American citizen living abroad or an international student considering college in the United States, we hope that these instructions will explain parts of our admission process that may be of particular concern to you.

We intend these instructions as a supplement to the general instructions included with the application for admission and the Prospectus. Both of these documents are enclosed in this mailing; we encourage you to read them carefully before beginning your application.

First-Year Applicants

Required Forms

Enclosed in this package are all of the forms you will need in order to complete your application for admission to the first-year class. We also encourage you to explore our online application, which may be accessed from our Web site. We require a nonrefundable application fee of U.S. \$60, payable by check if you submit the enclosed paper application or by credit card if you submit the online application.

If you will enroll at U.Va. as either F-1 or J-1, you will also need to submit the Financial Guarantee and Personal Data for Foreign National Applicants. This form is enclosed in this mailing.

If you are a legal resident of Virginia and wish to be considered as such for the purposes of admission and tuition, you must also submit Part 1B, the Application for Virginia Educational Privileges found in the application booklet.

Academic Records

If you attend an American school, you must submit complete official transcripts from all secondary (and

tertiary) schools you have attended.

If you attend an international school, you must submit certified photocopies of the original results obtained on all external and/or school-leaving examinations, as well as school reports containing subjects studied and grades earned. If you are preparing for exams, ask your school to submit a narrative assessment of your anticipated results on those exams. This is especially important for the British A-Levels, the French Baccalaureate, and the German Abitur.

Transcripts or academic records from secondary schools and tertiary institutions must contain: subjects studied; grades awarded; number of periods per week per subject; and a grading scale with a minimum passing mark. These documents must be submitted directly from the institution along with the School and Transcript Report.

If any of the documents are not in English, they must be accompanied by certified English translations. Be sure that your application contains both the original documents and certified translations.

Standardized Testing

We require all first-year applicants to submit official scores from the SAT or the ACT with writing section. We also strongly recommend two SAT Subject Tests of your choice. You must have your scores sent directly from the testing services; our college codes are 5820 for the SAT and 4412 for the ACT.

If your native language is not English and you (a) have been studying in the United States two years or fewer or (b) currently live abroad, you must also take the Test of English as a Foreign Language (TOEFL) or the International English Language Test (IELTS). For information about the TOEFL and IELTS, please see the shaded box on the next page.

Transfer Applicants

Required Forms

Enclosed in this mailing are both of the forms that transfer applicants must submit: Parts 1 and T (the Basic Application and Transfer Supplement). Do not submit Parts 2-4; these forms are for first-year applicants.

If you will enroll at U.Va. as either F-1 or J-1, you will also need to sub-

mit the Financial Guarantee and Personal Data for Foreign National Applicants. This form is enclosed in this mailing.

If you are a legal resident of Virginia and wish to be considered as such for the purposes of admission and tuition, you must also submit the Application for Virginia In-State Educational Privileges found in the application booklet.

Contacts for International Students

Office of Admission

For questions about admission, or for general information about the University and the opportunities it offers to international students, contact Parke Muth, Director of International Admission.

<i>Standard mail</i>	P.O. Box 400160 Charlottesville, VA 22904
<i>Overnight mail</i>	Peabody Hall McCormick Road Charlottesville, VA 22903
<i>Telephone</i>	(434) 982-3200
<i>Fax</i>	(434) 924-3587
<i>E-mail</i>	undergradadmission@virginia.edu
<i>Web</i>	www.virginia.edu/undergradadmission

International Student and Scholar Programs

For questions related to student visas and services for international students, contact the International Studies Office.

<i>Standard mail</i>	208 Minor Hall McCormick Road Charlottesville, VA 22903
<i>Telephone</i>	(434) 982-3010
<i>Fax</i>	(434) 982-3011
<i>E-mail</i>	issp@virginia.edu
<i>Web</i>	www.virginia.edu/iso/issp

Part-Time Eligibility

Although several of the undergraduate schools offer transfer students the option of part-time enrollment, applicants who require a student (F-1 or J-1) visa cannot apply for part-time status.

Educational Documentation

We require that you send us an official transcript from all colleges and universities you have attended, whether you attended full- or part-time and whether or not you received credit. We also require that you have an official transcript sent directly to us from your high school. If you did not graduate from high school, attach an explanation to your application.

If your current name is different from the name appearing on any of your transcripts, please ask the school to indicate your current name on the transcript.

If any of the documents are not in English, they must be accompanied by certified English translations. Be sure that your application contains both the original documents and certified translations.

Standardized Testing

We request that all transfer applicants submit results from the SAT or the ACT. We do not require SAT Subject Tests of transfer applicants.

Your test results must be sent directly to us from the testing service; our codes are 5820 for the SAT and 4412 for the ACT.

If your native language is not English and you (a) have been studying in the United States two years or fewer or (b) currently live abroad, you must also take the Test of English as a Foreign Language (TOEFL) or the International English Language Test (IELTS). For information about the TOEFL and IELTS, please see the shaded box at right.

All Applicants

Whether you are applying as a first-year or a transfer candidate, be sure to follow these important procedures:

Application Fee

Your completed Basic Application must include a nonrefundable application fee of \$60, payable by an international money order, check, or credit card (if you apply on-line). Checks must be able to clear through a U.S. bank.

Financial Aid

Citizens and permanent residents of the U.S. may be eligible for need-based financial aid at the University. Applicants for need-based aid must submit the Free Application for Federal Student Aid (FAFSA), which is available on the Web at www.fafsa.ed.gov, and the U.Va. Undergraduate Financial Aid Application, which is included at the end of the application booklet. For more information, see the general instructions included with the application for admission.

We regret that we cannot provide need-based financial aid for students who are foreign nationals.

Financial Certification

If you will enroll at U.Va. as either F-1 or J-1, you must complete and submit the included Financial Guarantee and Personal Data for Foreign Nationals. If you are a permanent resident, or hold a non-immigrant status such as A, G, E, H or L, you do not need to submit this form unless changing status to F-1 or J-1.

Complete the form and send it to the Office of Admission as soon as possible, preferably with the rest of your application for admission. Be sure to include all required supporting documents, such as bank letters and verification of employment. We cannot accept faxes or photocopies of these supporting documents; you must submit the originals.

If you are admitted to the University, the International Studies Office will issue a Certificate of Eligibility (I-20), permitting you to apply for a student (F-1 or J-1) visa when you have fulfilled all conditions for issuance. In order to qualify for an I-20 or DS-2019, you must certify that you have financial capability at your disposal to cover your expenses for all years of study at the University. The current required

minimum is U.S. \$40,000 for the first academic year. The ISO begins issuance of the I-20 or DS-2019 in mid-May. The I-20 or DS-2019 is delivered by courier to foreign addresses.

If you intend to finance your education with funds provided by a family member, he or she must complete and sign the affidavit of support on page 2 of the Financial Guarantee. Please be sure that you attach a letter from your sponsor's bank, in English, certifying the availability and the amount of these funds.

If you are being sponsored by a third party, such as a private foundation or a government, you must attach an official award letter from that source certifying its readiness to finance your education at the University. You must also complete the relevant sections of pages 1 and 2 and sign at the bottom of page 2.

Current F-1 or J-1 students must complete a Foreign Student Advisor Form (FSA). This form can be downloaded from www.virginia.edu/undergradadmission. Your application for admission to the University is not complete without your financial guarantee form and required supporting documentation.

Test of English as a Foreign Language/IELTS

If your native language is not English and you (a) have been studying in the United States two years or fewer or (b) currently live abroad, you must also take the Test of English as a Foreign Language (TOEFL) or the International English Language Test (IELTS).

If you are required to take the TOEFL or IELTS, you must complete it no later than January 2008. We generally expect applicants to present scores on the TOEFL of 250 or better (600 or better if using the non-computerized test) and on the IELTS of 7 or better.

TOEFL Information: We can consider only official score reports sent to us directly from TOEFL; our college code is 5820. We cannot accept examinee score reports, and scores more than two years old are not valid. To obtain registration materials or more information, try one of these methods:

Write to TOEFL, Box 6154, Princeton, NJ 08541-6154 USA

Call TOEFL at its U.S. telephone number, (609) 771-7100

Visit TOEFL on the Web at www.toefl.org

Links to the TOEFL and College Board Web sites, as well as other Web resources for international students, are available on the Office of Admission home page: www.virginia.edu/undergradadmission

*Financial Guarantee and Personal Data
for Foreign National Applicants*

Submit this form if you intend to enroll at U.Va. as F-1 or J-1. We cannot issue a Certificate of Eligibility (I-20 or DS-2019) for the F-1 or J-1 Student Visa until you complete this form in its entirety, sign it, and return it with the application for admission (or as soon after as possible) to the Office of Admission. Be sure to include all required affidavits of support and official bank letters in the original.

Biographical Information

Full name (as on passport) _____ Sex Female Male
FAMILY NAME OR SURNAME FIRST MIDDLE SUFFIX (Jr., III)

Mailing address _____

_____ Valid until / /
MONTH DAY YEAR

Telephone _____ Fax _____

Permanent (non-U.S.) address _____

E-mail _____

Date of birth / / City and country of birth _____
MONTH DAY YEAR

Native or first language _____ Citizenship _____

Name and location of last educational institution attended _____

Dates attended: from / / to / / Type of diploma received _____
MONTH DAY YEAR MONTH DAY YEAR

English Language Proficiency

Foreign nationals whose first language is not English are required to present the official result of a current IELTS or TOEFL through the Educational Testing Service (ETS). You must have the test score sent directly from ETS to the University of Virginia; be sure to use our correct college code (5820).

TOEFL SCORE Reading _____ Listening _____ Speaking _____ Writing _____ Total Score _____

IELTS SCORE _____ Test date / /
MONTH DAY YEAR

Visa Information

Enrollment of foreign national applicants to the University of Virginia is subject to U.S. Immigration regulations. A prospective non-immigrant student applying to enter the University of Virginia is personally responsible for complying with regulations. University policy states: "A prospective foreign national student must have an appropriate, current, valid and legal non-immigrant status before he or she can be allowed to enroll at the University."

If you currently live in the U.S., please verify your visa status _____ If you have F-1 or J-1 status now, attach a copy of your I-20 or DS-2019.

Date when you first entered the U.S. / / Expiration date of current I-94 / /
MONTH DAY YEAR MONTH DAY YEAR

U.S. Immigration Regulations on Financial Capability

Under U.S. Immigration regulations, any foreign national coming to the U.S. for entire-time study, or transferring from one academic institution to another for the purpose of study, must demonstrate capability to meet all anticipated expenses for the entire course of study. An I-20 or DS-2019 can be issued for an F-1/J-1 student visa application if this affidavit and bank statement (see below) are accepted. The consulate or embassy will also request this information.

For 2008–2009, the minimum for financial certification is U.S. \$40,000.

Affidavit of Support

Sponsor's Guarantee to Provide Funds for _____
FAMILY NAME OR SURNAME FIRST MIDDLE SUFFIX (Jr., III)

I am providing the funds indicated below for the educational expenses of this applicant. If Student Financial Services holds an overdue account for this student, the Office of the Bursar is authorized to bill me directly for any outstanding tuition, required fees, University housing expenses, and meal plan expenses. I AGREE THAT THIS PROMISE IS BINDING.

Sponsor's name _____
FAMILY NAME OR SURNAME FIRST MIDDLE SUFFIX (Jr., III)

Sponsor's address _____

Sponsor's telephone number _____

Relationship of sponsor to applicant _____

I guarantee to give the student named above the following amount of money to pay for educational expenses associated with studies at the University of Virginia.

U.S. \$ _____ for 2008/2009 U.S. \$ _____ for 2010/2011

U.S. \$ _____ for 2009/2010 U.S. \$ _____ for 2011/2012

Signature of sponsor _____ Date _____

Required Documentary Evidence (Please submit both letters)

Important: It is the applicant's responsibility to present acceptable evidence of adequate financial capability before requesting the I-20 or DS-2019 Certificate of Eligibility required for the F-1 or J-1 Student Visa.

The applicant must submit both of the following ORIGINAL letters (faxes or photocopies cannot be accepted):

1. Bank letter certifying sponsor's financial good standing and amount and availability of promised funds (in English, with currency converted to U.S. dollars); and
2. Letter verifying current employment status and income of sponsor (if self-employed, provide official statement of annual earnings).

Note

If you have questions about the Financial Guarantee Form or the visa process, please write to issp@virginia.edu or phone (434) 982-3010.

Signature of Applicant

I certify that the statements I have made in this application are true to the best of my knowledge.

Signature of applicant _____ Date _____