

Hernando Herrera

3525 21st Street, SE
Washington, DC 20020

(703) 675-7415 cell
hernando.herrera@hotmail.com

Professional Experience:

Founder & President

2006—present

H-M Property Development, Inc.

- Created umbrella company for several companies I started in the Washington DC metro area including *Rivendell Construction* and *Gold Star Home Inspections*. These companies serve as a vehicle for identifying and developing real estate-related investment opportunities.
- Scope of work includes home renovations, design assistance, project management, property management, tenant relations, consultations, etc.
- Responsible for incorporation, registration, licensing and certification process as well as all documentation related to state and federal taxes, payroll, unemployment, workers compensation, and insurance. Also oversee marketing and advertising.

Home Inspector / Consultant

2006—Present

Gold Star Home Inspections

- Principal Inspector of *Gold Star Home Inspections*. Certified and licensed as a home inspector, Radon Measurement Specialist, and FEMA disaster inspector.
- Responsible for all facets of customer relations as well as marketing and sales.
- Perform inspections on hundreds of the following systems and/or components: exterior, foundation, roof, plumbing, electric, heating, air conditioning, interior, kitchen and bathrooms.
- Provide “System Certifications” (documentation with digital photos) for complaints against or contract mediation with general contractors or sub-contractors; have provided court testimony.
- Renovation consultations include price estimates, time-frame estimates, problem-solving scenarios, referrals to qualified general contractors and sub-contractors, contacts for city permits and utility companies.

Project Manager / Tenant Relations

2004—2009

Rivendell Construction

- Have supervised & coordinated over 60 home renovations in DC, MD, & NoVa.
- Responsible for planning/implementing renovation schedule & deadlines.
- Coordinate all aspects of tenant/homeowner relations with builders/sellers.
- Interface weekly w/ utility companies, DC permit offices & other city agencies.
- Recruit, interview, hire sub-contractors (also write and manage contracts); all in Spanish & English); liaise with clients, tenants, homeowners, builders, etc.
- Evaluate progress of all employees and sub-contractors; encourage and motivate all workers, offer correction and suggestions, oversee termination process when necessary. Managed and oversaw weekly payroll of employees and sub-contractors.
- Assist in the preparation of annual tax information, project budgets, overall budget development & review.

Board of Directors

2006—present

The Bolívar Network

- The Bolívar Network is the alumni organization for Latinos/Hispanics that attended the University of Virginia. We promote the needs and interests of both students and the wider Latino community. We also raise money for scholarships and grants to serve both individual students and student organizations.
- Was appointed Chair of the Board in April 2008; elected to a two-year term in April 2009. (Previously served as Vice Chair as well as Chair for the Membership & Outreach committee.)
- Developed a new dues-based membership system with incentives for joining while still in school which attracted about two-dozen new members in its first year.
- Initiated a new “Leadership Fund” to allow us to directly assist student leaders who are sponsoring or developing creative ways to tackle needs within the community.
- Have overseen the creation of an Advisory Board with distinguished alumni and benefactors. Currently overseeing the updating of the group’s Constitution and By-Laws, as well as the nominations and elections procedures.

Other Qualifications:

- Bilingual speaker, listener, writer (English & Spanish); basic French
- Familiar with all components in Microsoft Office suite and PeopleSoft
- Public speaker and presenter at conferences / workshops for youth, parents, staff
- Articles written for *The Washington Hispanic* (in Spanish), the National Association of Black Mortgage Brokers and other groups.

Professional Societies and Organizations

- Associate Member # 247044: American Society of Home Inspectors (ASHI)
- Member: Northern Virginia chapter of ASHI (NOVA-ASHI)

Have been a past member of the Mid-Atlantic chapter of ASHI (MAC-ASHI) and the Virginia Association of Real Estate Inspectors (VAREI).

Community Service:

- Board of Directors, *Oxon Creek Home Owners Association*, Washington, DC. Served as Vice President and Chair of the Public Safety Committee; currently Chair of the Welcoming Committee. (2007 – present)
- Member, Alumni Diversity Advisory Committee, University of Virginia (Office of Diversity and Equity). (2008 – present)

Academic Education

M.S., Pennsylvania State University
Clinical Psychology
*Recipient of the *Minority Scholar Award* December 1991

B.A., University of Virginia
Degree in Psychology
*Recipient of the *Algernon Sydney Sullivan Award* May 1989