UNIVERSITY OF VIRGINIA
BOARD OF VISITORS
MEETING OF THE COMMITTEE ON
THE UNIVERSITY OF VIRGINIA'S
COLLEGE AT WISE
SEPTEMBER 18, 2015
COMMITTEE ON THE UNIVERSITY OF VIRGINIA’S COLLEGE AT WISE

Friday, September 18, 2015
8:30 – 9:00 a.m.
Auditorium of the Albert & Shirley Small Special Collections Library, Harrison Institute

Committee Members:
John G. Macfarlane III, Chair  Joe Garofalo, Faculty Member
Whittington W. Clement  Daniel T. Judge, Student Member
Frank M. Conner III  William H. Goodwin, Jr. Ex-officio
Helen E. Dragas  Mark W. Clark, Faculty Consulting Member
Barbara J. Fried

AGENDA

I. ACTION ITEMS (Mr. Macfarlane and Ms. Henry)
   A. Six-Year Plan 1
   B. UVa-Wise Board Bylaws Revision 3
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II. REPORTS ON THE UNIVERSITY OF VIRGINIA’S COLLEGE AT WISE (Mr. Macfarlane, Ms. Henry, and Mr. Clark)
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   • Finance Committee
     ○ Decision Package

IV. ATTACHMENTS
   A. Six-Year Academic and Financial Plan
   B. 2014 Six-Year Plan Revisions
   C. UVa-Wise Board Bylaws
UNIVERSITY OF VIRGINIA
BOARD OF VISITORS AGENDA ITEM SUMMARY

BOARD MEETING: September 18, 2015

COMMITTEE: The University of Virginia's College at Wise

AGENDA ITEM: I.A. Six-Year Plan

BACKGROUND: All Virginia higher education institutions are required under state law to submit a six-year plan every two years to the State Council of Higher Education (SCHEV).

In 2011 Governor Bob McDonnell signed the Higher Education Opportunity Act, commonly referred to as the Top Jobs legislation, into law after it passed in the Virginia General Assembly with bi-partisan support. Emphasizing economic opportunity for Virginians, the legislation set a new direction for higher education, more accountability, and the framework for a new funding model. It provides incentives for meeting the state’s goal of producing 100,000 additional degrees with a special emphasis on high need degrees, collaboration, and the best use of resources and facilities. The College’s six-year plan responds to this legislation.

The Chancellor provided an overview of the College’s six-year plan at the last College Board meeting. With President Sullivan, the Chancellor and members of Senior Staff have also presented the draft of the plan to the Secretary of Finance, Secretary of Education, Director of the Department of Planning and Budget, Executive Director of SCHEV, Staff Director of the House Committee on Appropriations, and Staff Director of the Senate Committee on Finance (or their designees) on August 25, 2015 and received positive feedback. Each institution must respond by October 1 with the final plan.

Approval by the Board and the Board of Visitors is required before the October 1 submission.

DISCUSSION: The College’s 2015 six-year plan submission continues the strategies in previous plans, with only slight reordering and integration. The priorities include enrollment growth, retention and graduation, STEM-H degrees, federal mandates, outreach, and undergraduate research.

ACTION REQUIRED: Approval by the Committee on The University of Virginia’s College at Wise and by the Board of Visitors
WHEREAS, all Virginia higher education institutions are required under state law to submit a six-year plan every two years to the State Council of Higher Education for Virginia; and

WHEREAS, the College is committed to continuing strategies and priorities outlined in previous plans that will improve the educational outcomes for students and create jobs in the region; and

WHEREAS, the Six-Year Plan meets the goals outlined in Virginia’s Higher Education Opportunity Act and the College’s Envisioning 2020 strategic plan;

RESOLVED, the Board of Visitors approves the 2015 Six-Year Plan as presented.
BOARD MEETING: September 18, 2015

COMMITTEE: The University of Virginia's College at Wise

AGENDA ITEM: I.B. UVa-Wise Board Bylaws Revision

BACKGROUND: The University of Virginia's College at Wise Board Bylaws were last reviewed and revised by the College's Board on May 18, 2007 and were approved by the Board of Visitors on June 8, 2007.

DISCUSSION: The Executive Committee of The University of Virginia's College at Wise reviewed the Bylaws on August 12, 2015 and proposed revisions in Section V and VII. The College's Board approved the proposed changes at its September 2, 2015 meeting (see below).

V. Officers, Organization, Executive Committee

Add the following sentence at the end of the first paragraph. "The at-large members of the committee may not serve more than one term consecutively."

VII. Meetings

In the second paragraph, change the last two sentences to read as follows:

A quorum of the Board for the conduct of business shall consist of 11 (changed from 8) voting members. For meetings of the executive committee a quorum shall consist of four (changed from three) voting members.

ACTION REQUIRED: Approval by the Committee on The University of Virginia's College at Wise and by the Board of Visitors

REVISIONS TO THE BYLAWS OF THE UNIVERSITY OF VIRGINIA'S COLLEGE AT WISE BOARD

RESOLVED that the revisions to the Bylaws of The University of Virginia's College at Wise Board are approved as presented.
UNIVERSITY OF VIRGINIA
BOARD OF VISITORS AGENDA ITEM SUMMARY

BOARD MEETING: September 18, 2015

COMMITTEE: The University of Virginia's College at Wise

AGENDA ITEM: I.C. Appointment to the College at Wise Board

BACKGROUND: The University of Virginia’s College at Wise has a local board that is appointed by the Board of Visitors. The Wise Board serves in an advisory capacity to the Chancellor of the College, the President of the University, and the Board of Visitors on matters pertaining to The University of Virginia’s College at Wise.

DISCUSSION: The Nominating Committee recommends the following person for appointment to the College’s Board for a term ending June 30, 2019.

• Katheryn B. "Kathy" Curtis is senior vice president–Power Generation at Dominion. Her team oversees the operation of Dominion’s 20,000 MW coal, oil, gas, hydro, renewable and nonutility generation portfolio across seven states in both merchant and regulated utility markets. Curtis joined Virginia Power in 1981 and has held numerous leadership positions in the corporate support departments of Human Resources, Supply Management, Information Technology, and New Asset Acquisition & Integration. Curtis earned a bachelor’s degree in liberal arts from the University of Virginia in 1981 and her executive MBA from Virginia Commonwealth University in 1998.

ACTION REQUIRED: Approval by the Committee on The University of Virginia’s College at Wise and by the Board of Visitors

APPOINTMENT TO THE UNIVERSITY OF VIRGINIA’S COLLEGE AT WISE BOARD

RESOLVED, Katheryn B. Curtis is appointed to The University of Virginia's College at Wise Board for a four-year term ending June 30, 2019.
BOARD MEETING: September 18, 2015

COMMITTEE: The University of Virginia’s College at Wise

AGENDA ITEM: II.A. Remarks by the Chair of the Committee

ACTION REQUIRED: None

BACKGROUND: The Committee chair, Mr. John Macfarlane, will make opening remarks.
UNIVERSITY OF VIRGINIA
BOARD OF VISITORS AGENDA ITEM SUMMARY

BOARD MEETING: September 18, 2015

COMMITTEE: The University of Virginia’s College at Wise

AGENDA ITEM: II.B. Report of the Chancellor

ACTION REQUIRED: None

BACKGROUND: Chancellor Donna Henry will provide updates to the Board on the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Reaffirmation, Restructuring of the Chancellor’s Office, and Enrollment.

DISCUSSION: The following is a brief overview:

SACSCOC: The College’s Certificate of Compliance for the reaffirmation of accreditation with SACSCOC was reviewed by the Off-Site Committee in April 2015; their report was received in June. The Office of Academic Affairs is currently completing the Focused Report, the College’s opportunity to respond to the Off-Site review. Our plan is to mail the report on September 4, as it is due to the On-Site Committee six weeks prior to their visit to campus. This visit takes place October 20 to October 22; committee members will provide their recommendations at that time. We are confident of our responses and are optimistic for a good visit.

Restructuring of the Chancellor’s Office: Two employees in the Office of the Chancellor took advantage of the Early Retirement Incentive Plan offered in June 2015. Marcia Quesenberry, Associate Vice Chancellor for Strategic Planning and Projects retired effective August 1, 2015. Rue Gembach, Office Manager, will retire effective October 1, 2015. Plans to reorganize the Office of the Chancellor are underway. Shannon Blevins, Associate Vice Chancellor for Economic Development and Engagement, has been moved to the Chancellor’s Office and will assume some of the duties held by Marcia Quesenberry. Search Committees are in the process of interviewing for a Chief of Staff, a Senior Administrative Assistant, and an Administrative Assistant.

Enrollment: The University of Virginia’s College at Wise is committed to the sustainable growth of its student body
through the strategic management of its new student recruitment process, with primary focus on student success and retention. The College also maintains its commitment in creating a geographically and culturally diverse student body. Reports will be given on the following:

- **Fall 2015 enrollment** - This update will include headcount, full time equivalent, and new student enrollment information.

- The second Summer Bridge Program for freshmen was conducted during summer 2015. The program is designed for those students whose academic record indicates promise but who do not fully meet all elements required for admission to the College. Seventeen students, from across the Commonwealth, participated and 17 were successful. Fifteen enrolled for fall 2015.

- In 2015-2016, the College’s collaboration with Noel-Levitz to address retention and student success will be fully implemented. Features include a predictive model, student success coaching, and academic and social monitoring. A progress report on the predictive model and freshman retention will be provided.

- The office of admissions will implement a number of new recruitment strategies to shape the freshman class for fall 2016. Selected strategies will include: an expanded student search program and use of augmented reality into printed publications.
BOARD MEETING: September 18, 2015

COMMITTEE: The University of Virginia’s College at Wise

AGENDA ITEM: II.C. Remarks by the Faculty Consulting Member

ACTION REQUIRED: None

BACKGROUND: Mr. Mark Clark, Kenneth Asbury Professor of History at The University of Virginia’s College at Wise, is the faculty consulting member to the Committee on The University of Virginia’s College at Wise.

DISCUSSION: Mr. Clark will provide a brief report titled, “Why UVa-Wise?”
## ACADEMIC AND SUPPORT SERVICE STRATEGIES FOR SIX-YEAR PERIOD (2016-2022)


#### The University of Virginia's College at Wise

**ACADEMIC AND FINANCIAL PLAN**

**Instructions:** In the column entitled “Academic and Support Service Strategies for Six-Year Period (2016-2022),” please provide titles to identify strategies (for the three biennia of this six-year period) associated with goals in the Statewide Strategic Plan. Please use this title to identify a more detailed description of the strategy in the separate Word document (Part II - Narrative).

<table>
<thead>
<tr>
<th>Priority Ranking</th>
<th>Strategies (Short Title)</th>
<th>Total Incremental Cost from Tuition Revenue</th>
<th>2016-2017</th>
<th>2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Enrollment Growth</td>
<td>$136,530</td>
<td>$0</td>
<td>$270,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Retention and Graduation</td>
<td>$281,684</td>
<td>$43,989</td>
<td>$316,055</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Increase Production of STEM-H Degrees</td>
<td>$266,592</td>
<td>$0</td>
<td>$266,592</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Federal Mandate: SACS/Clerk-Title IX-VAWA</td>
<td>$524,377</td>
<td>$597,267</td>
<td>$148,336</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Outreach</td>
<td>$67,471</td>
<td>$0</td>
<td>$67,471</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>6</td>
<td>Undergraduate Initiatives</td>
<td>$42,515</td>
<td>$5,400</td>
<td>$42,515</td>
</tr>
</tbody>
</table>

### Six-Year Financial Plan for Educational and General Programs, Incremental Operating Budget Need

**2016-2018 Biennium (Assuming No Additional General Fund)**

<table>
<thead>
<tr>
<th>Item</th>
<th>Total Amount</th>
<th>Amount From Tuition Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2016-2017</td>
<td>2017-2018</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>Total</td>
</tr>
<tr>
<td></td>
<td>Amount</td>
<td>Amount</td>
</tr>
<tr>
<td></td>
<td>Incremental</td>
<td>Incremental</td>
</tr>
<tr>
<td></td>
<td>Cost</td>
<td>Cost</td>
</tr>
<tr>
<td></td>
<td>Reallocation</td>
<td>Reallocation</td>
</tr>
</tbody>
</table>

- **Total 2016-2018 Costs**
  - Incremental (Included in Financial Plan line 61)
    - $1,319,069
  - Savings
    - $0
  - Reallocation
    - $306,494

- **Six-Year Financial Plan for Educational and General Programs, Incremental Operating Budget Need**
  - 2016-2018 Biennium
<table>
<thead>
<tr>
<th>Items</th>
<th>2016-2017</th>
<th>2017-2018</th>
<th>2015-16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Incremental Cost from Academic Plan</td>
<td>$1,319,069</td>
<td>$1,559,900</td>
<td>$2,211,348</td>
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<tr>
<td>Increase T&amp;R Faculty Salaries2 ($)</td>
<td>$150,000</td>
<td>$150,000</td>
<td>$211,348</td>
</tr>
<tr>
<td>T&amp;R Faculty Salary Increase Rate2</td>
<td>3.40%</td>
<td>3.40%</td>
<td>3.70%</td>
</tr>
<tr>
<td>Increase Admin. Faculty Salaries2 ($)</td>
<td>$0</td>
<td>$0</td>
<td>$88,800</td>
</tr>
<tr>
<td>Admin. Faculty Salary Increase Rate</td>
<td>0.00%</td>
<td>0.00%</td>
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<tr>
<td>Increase Classified Staff Salaries2 ($)</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td>Classified Salary Increase Rate</td>
<td>0.00%</td>
<td>0.00%</td>
<td>5.40%</td>
</tr>
<tr>
<td>Increase University Staff Salaries2 ($)</td>
<td>$0</td>
<td>$0</td>
<td>$88,338</td>
</tr>
<tr>
<td>University Staff Salary Increase Rate</td>
<td>0.00%</td>
<td>0.00%</td>
<td>3.20%</td>
</tr>
<tr>
<td>Increase Number of Full-Time T&amp;R Faculty4 ($)</td>
<td>$0</td>
<td>$0</td>
<td>$88,338</td>
</tr>
<tr>
<td>Increase Number of Full-Time T&amp;R Faculty4 (FTE)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Increase Number of Full-Time Admin. Faculty4 ($)</td>
<td>$0</td>
<td>$0</td>
<td>$88,338</td>
</tr>
<tr>
<td>Increase Number of Full-Time Admin. Faculty4 (FTE)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Increase Number of Part-Time Faculty4 ($)</td>
<td>$0</td>
<td>$0</td>
<td>$88,338</td>
</tr>
<tr>
<td>Increase Number of Part-Time Faculty4 (FTE)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Increase Number of Classified Staff4 ($)</td>
<td>$0</td>
<td>$0</td>
<td>$88,338</td>
</tr>
<tr>
<td>Increase Number of Classified Staff4 (FTE)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Increase Number of University Staff4 ($)</td>
<td>$0</td>
<td>$0</td>
<td>$88,338</td>
</tr>
<tr>
<td>Increase Number of University Staff4 (FTE)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Library Enhancement4 ($) *See Note Below</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Library Enhancement4 (FTE)</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Technology Enhancement4 ($) *See Note Below</td>
<td>$102,000</td>
<td>$104,040</td>
<td>$43,697</td>
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<td>Technology Enhancement4 (FTE)</td>
<td>0</td>
<td>0</td>
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<tr>
<td>O&amp;M for New Facilities4 *See Note Below</td>
<td>$149,203</td>
<td>$152,187</td>
<td>$63,918</td>
</tr>
<tr>
<td>O&amp;M for New Facilities4 (FTE)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Utility Cost Increase *See Note Below</td>
<td>$40,000</td>
<td>$45,000</td>
<td>$18,910</td>
</tr>
<tr>
<td>NGF share of state authorized salary increase/bonus</td>
<td>$154,340</td>
<td>$154,340</td>
<td>$157,426</td>
</tr>
<tr>
<td>Fringe/health insurance benefits increase</td>
<td>$61,710</td>
<td>$64,796</td>
<td>$64,796</td>
</tr>
<tr>
<td>VRS increase</td>
<td>$10,394</td>
<td>$10,914</td>
<td>$10,914</td>
</tr>
<tr>
<td>Additional In-State Student Financial Aid From Tuition Revenue</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Others (Specify, insert lines below)</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Safety and Security Enhancement</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Total Additional Funding Need</td>
<td>$1,986,716</td>
<td>$2,244,263</td>
<td>$707,376</td>
</tr>
</tbody>
</table>

Notes:
1. Please ensure that these items are not double counted if they are already included in the incremental cost of the academic plan.
2. If planned, enter the cost of any institution-wide increase.
3. If the planned annual faculty salary increase rate. Any salary increase entered here will be counted when calculating the gap to reach the 60th percentile in the future.
4. Enter number of FTE change over the FY2016 level in appropriate columns.

*Library Enhancement - This number is $0 because any increases will be paid with endowment funds.
**O&M for New Facilities - These are the O&M costs associated with the new Library.
***Utility Cost Increase - This is for existing facilities. The new library utility costs are included in the O&M for New Facilities above.
2014 Six-Year Plan Revisions

Priority 1. Retention and Graduation (New Initiative)

Background

Working closely with Noel-Levitz, a nationally recognized higher education consulting firm, the College has developed a predictive model to better target retention efforts to those at most risk. The model includes six variables that were found to be highly predictive in a student’s likelihood to be retained (based on a review of freshman cohort data for the years 2010-2012). These variables include academic high school grade point average, percentage of financial need met, number of days in the applicant pool, SAT math score, number of self-initiated contacts and an expected family contribution of zero (EFC = 0). Students who fall into all six of these categories have a low likelihood of being retained, while students who fall into only one variable have a high likelihood of being retained. The fall 2014 freshman class will be scored using this model. Retention efforts will be targeted accordingly, based on the model score. This approach will be “high contact” in nature with numerous electronic and face-to-face contacts.

Strategies

- Implement an intake model (retention management) which transitions students to a faculty member at the end of the third semester and at the same time affiliates students with faculty in the academic major.

- Implement a success coaching model (using current advising center staffing); whereby, the coaches manage the student’s success, in conjunction with others on campus – from deposit through the third term, including advising. Success coaches would be responsible for:
  - Managing the cohort tracking and re-yield (return for next semester).
  - Develop success plans which would track the following milestones:
    - Deposit
    - Assignment of success coach
    - Attendance at orientation
    - Post orientation integration
    - Academic recovery post term one and two
• FAFSA completion in term two

• Development of degree plans outlining degree requirements term by term

• Development and implementation of an outreach and communication plan with all cohort students.

• Develop success/intent milestones and track accordingly. Recommended milestones include:
  • Develop faculty rating for retention (yes, maybe, no)
  • Major declaration
  • Completion of developmental courses
  • Completion of 24 credit hours/year
  • Achievement 2.0 GPA
  • Achievement of 2.0 and 24 hours on correct degree path
  • Return to year two
  • Return to year two/24 hours/2.0
  • Six year grad rate
  • Engagement milestones: Clubs/organizations/student employment
  • Financial milestones: $0 balance, FASFA, etc.
  • Intent tracking to check for degree plan

• Add additional personnel in the second year (FY16) to support the addition of the fall 2015 freshman class into the model and include:
  • Additional success coach
  • Supervisor, peer to peer mentoring program
Priority 2. Federal Mandate: SACS-Clery-Title IX-VAWA (New Initiative)

Background

The increasing federal mandates for compliance in Clery, Title IX, and VAWA, along with the increased requirements for SACS compliance have resulted in the need to hire three full-time professionals with expertise and work capacity. Costs for consulting, travel, and training have increased, requiring the College to fund these expenditures through the reallocation of resources.

SACS Compliance Officer. This administrator will have the primary responsibility of maintaining on-campus compliance in all areas. This individual will keep current with changes in SACS policies and institutional requirements; collect and analyze data; document activities; monitor required assessment across the College; and educate faculty and other employees in order to maintain an effective institutional commitment to institutional accreditation.

Clery Act Compliance Coordinator/Officer. This administrator will work collaboratively with a variety of college offices to ensure compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Duties will include preparing, publishing, and distributing the Annual Security and Fire Safety Reports and ensuring each are properly available to students and employees, gathering crime and disciplinary referral data from both internal and external sources, such as local law enforcement and Student Life, training all Campus Security Authorities yearly, working with campus police to properly classify all Clery Act crimes for the ASR report, and working with College Relations to ensure that Timely Warning and Emergency Notifications are sent.

Title IX Compliance Coordinator/Officer. This administrator will receive all reports of incidents of sexual violence and oversee all Title IX complaints and will work to identify and address any patterns or systemic problems that arise during the review of such complaints. The Title IX coordinator will complete training on Title IX-related issues including how to manage an investigation, the nature of sexual violence, complainants’ rights, federal regulations governing Title IX, and rights of both complainants and the accused including the right to appeal. This administrator will be knowledgeable of the College’s grievance procedures and any other procedures used for investigating reports of sexual violence and other forms of discrimination and will be available to provide assistance to school law enforcement unit employees regarding how to respond appropriately to reports of sexual violence. The Title IX coordinator will also serve as a trainer for the campus community regarding the College’s Title IX
grievance procedures and other Title-IX related issues.

Priority 3. STEM Early College Academy  
(Continue as Proposed in 2013)

Priority 4. Early Alert Program for Identifying At-Risk Students  
(Continue as Proposed in 2013)

Priority 5. High Need Degrees (Progress and Additional Strategies)

Enhance STEM-H Programs. During the 2013-14 academic year, the College continued to pursue enhanced recruiting efforts for high-need degrees and increased efforts at STEM-focused outreach to public school students. For instance, an enhanced and expanded STEM-H admitted students’ day was held in March 2014. This event included presentations by program faculty from Nursing, Natural Sciences, Computer Science/Software Engineering, and Social Sciences. Computer Science faculty also initiated a new, five-week Summer Program in Technology and Creativity. The program for select incoming college freshmen ran throughout July into the first week of August and was fully funded by the College through endowed funds, with no charge to students. Participants earned three hours of college credit while focusing on cutting-edge technology, including 3D printing, laser cutting and physical and wearable computing. The program is aimed primarily at non-majors in hopes of building interest and comfort with the new technologies among future doctors, artists, business people, educators, and others. Outreach to pre-college students included astronomy sessions for gifted and talented elementary school students, offered in May by Physics faculty. These sessions, conducted both in and out of the classroom, involved discussions of basic Astronomy concepts and ideas, demonstrations, simple labs and simulations, a science competition and one night of observation activity in the college observatory. Later in June, faculty in the Department of Mathematics and Computer Science offered the Summer Program in Robotics and Intelligent Technology (SPIRIT), a weeklong day camp for grades 6-8. It offered hands-on experience with robots including the LEGO Mindstorm robot system. This included instruction in designing, customizing and programing robots.

For FY2016, the College plans to advance towards the creation of an online RN-to-BSN program with a feasibility study. It is also planned to increase instructional strength in Nursing with the additional hire of an endowed chair in Nursing. The College also plans to increase software engineering marketing, including the development of STEM materials focusing on middle school students.

Additional funding in FY2016 to support:
- A feasibility study for an online RN-to-BSN program
- The extension of software engineering marketing and the development of STEM materials focusing on middle school students
Priority 6. Science Consortium  
(Continue as Proposed in 2013)

Priority 7. Appalachian Prosperity Project (APP)  
(Continue as Proposed in 2013)

Priority 8. Improve K-12 Teaching and Learning Through the Center for Teaching Excellence and Other Outreach  
(Continue as Proposed in 2013)

Priority 9. Expand Scope of Summer Programs  
(Continue as Proposed in 2013)

Priority 10. Undergraduate Research Initiatives  
(Continue as Proposed in 2013)
I. Title

The name of this body is The University of Virginia's College at Wise Board. The University of Virginia's College at Wise Board exists to serve the Rector and Visitors of the University of Virginia in fulfilling its statutory authority over The University of Virginia's College at Wise.

II. Purpose and Duties

The purpose of The University of Virginia's College at Wise Board is to promote the sound development of the institution in accordance with policy, as set by the University's President and/or the Rector and Visitors. The University of Virginia's College at Wise Board also serves in an advisory capacity to the Chancellor of the College, the President of the University, and the Board of Visitors on matters pertaining to The University of Virginia's College at Wise.

Actions taken by the Board of Visitors, raised or proposed by the College, are preceded by deliberation of The University of Virginia's College at Wise Board. The Chancellor is responsible for assuring that there has been deliberation by The University of Virginia's College at Wise Board on matters brought forward to the Board of Visitors.

A. Chancellor Search Process

In the event of a vacancy in the chancellorship, the chair of The University of Virginia's College at Wise Board shall consult with and seek the advice of the University President, and make recommendations to the President of persons to serve on the search committee. The recommendations should include representatives of The University of Virginia's College at Wise Board, the faculty, the student body, and the alumni. Upon the establishment of the search committee, the President shall establish a budget, identify staff for the committee, and name a chair.

The search committee, through its chair, shall make a preliminary report to the President regarding the work of the committee at the time when the committee is beginning to develop a group of final candidates. After finalists have been interviewed, the search committee shall provide a report for The University of Virginia's College at Wise Board. The report should contain the names of not more than three candidates, who in the judgment of the search committee are fully qualified and have a continuing interest in the chancellorship.
The University of Virginia's College at Wise Board, following receipt of the report of the search committee, shall review the candidates and formally recommend, with its reasons, not more than three candidates from the search committee’s report for final consideration by the President. The President shall have responsibility for designating a nominee for the chancellorship, and making a recommendation for formal election by the Board of Visitors. On the operational level, the Chancellor is directly responsible to the President.

B. Naming of Campus Facilities

The University of Virginia's College at Wise Board shall develop its own policies regarding the naming of campus facilities, and submit them to the Rector and Visitors for approval. The Chancellor shall make recommendations to The University of Virginia's College at Wise Board regarding such actions as appropriate. The University of Virginia's College at Wise Board shall have responsibility and authority for the naming of major campus facilities in accordance with the policy approved by the Board of Visitors.

C. Establishment of Tuition Rates for Kentucky and Tennessee Residents

Section 23.7.4:2 (E) of the Code of Virginia provides that The University of Virginia's College at Wise Board and the Board of Visitors “may charge reduced tuition to any person enrolled at The University of Virginia's College at Wise who lives within a fifty-mile radius of the College, is domiciled in, and is entitled to in-state tuition charges in the institutions of higher learning in Kentucky, if Kentucky has similar reciprocal provisions for persons domiciled in Virginia.”

In addition, the board of the University of Virginia's College at Wise and the board of visitors of the University of Virginia may charge reduced tuition to any person enrolled at the University of Virginia's College at Wise who lives within a 50-mile radius of the University of Virginia's College at Wise, is domiciled in, and is entitled to in-state tuition charges in the institutions of higher learning in Tennessee, if Tennessee has similar reciprocal provisions for persons domiciled in Virginia. The board of the University of Virginia's College at Wise and its partners or associates offering programs jointly at a regional off-campus center may also charge reduced tuition to any person enrolled in such joint programs who lives within a 50 mile radius of the University of Virginia's College at Wise, is domiciled in, and is entitled to in-state tuition charges in the institutions of higher learning in Tennessee, if Tennessee has similar reciprocal provisions for persons domiciled in Virginia. Any such respective partners or associates shall establish and charge separately tuition rates for their independent classes or programs at such regional centers."
It is the responsibility of the Chancellor or designee to develop, in consultation with the University's chief financial officer, a recommendation annually for tuition and fee rates for eligible Kentucky and Tennessee students that is presented for action to The University of Virginia's College at Wise Board and the Board of Visitors.

D. Other Duties:

The University of Virginia's College at Wise Board shall also be responsible for any tasks or other duties delegated to it by the Board of Visitors or the President of the University.

III. Composition and Appointment

The University of Virginia's College at Wise Board shall be composed of not less than nine, and not more than 20 persons, to be appointed by the Board of Visitors of the University of Virginia upon the recommendation of the President of the University. At least six members shall be residents of the Commonwealth of Virginia, and at least three shall be alumni of The University of Virginia's College at Wise. Members of the faculty or staff of The University of Virginia's College at Wise shall not be eligible for membership on The University of Virginia's College at Wise Board.

In addition, the Rector, the Chair of The University of Virginia's College at Wise Committee of the Board of Visitors, and the President of the University shall serve as voting ex-officio members of Board. A representative of The University of Virginia's College at Wise Alumni Association may serve a term as a voting ex-officio member of the Board. One member of the student body shall serve a one-year term as a non-voting member of The University of Virginia's College at Wise Board. No student will be eligible to serve more than one term. The student member shall be selected by the Executive Committee.

IV. Terms of Office

Members shall be appointed to serve terms of four years. Terms shall be staggered to provide continuity, up to five members being appointed each year by the Board of Visitors. The Board of Visitors may make appointments of fewer than four-year terms to fill un-expired vacancies and when changing the number of members of The University of Virginia's College at Wise Board.

Terms shall commence July 1, and end on June 30.

V. Officers, Organization, Executive Committee
Every two years, at its last regular meeting, The University of Virginia's College at Wise Board shall elect a chair, vice chair, secretary, and executive committee. The Chair, vice chair, secretary, and executive committee shall be elected for two-year terms. The executive committee shall consist of three at large voting Board members who shall be elected for a two-year term and shall serve with the immediate past chair, chair, vice chair, and secretary, assuming the past chair is still a member of the Board. The at-large members of the committee may not serve more than one term consecutively.

The chair shall call all meetings of the Board, and shall be the presiding officer. The chair shall have such powers and duties as may be assigned to her/him from time to time by the President and the Board of Visitors. The vice chair shall serve in the absence of the chair. The secretary shall have responsibility for working with the clerk to maintain a record of the proceedings of all meetings.

The executive committee shall meet upon the call of the chair, and between meetings of the Board, it shall be vested with the powers and duties of the full Board. All such actions taken by the executive committee between meetings of The University of Virginia's College at Wise Board shall be reported to the full Board at the next annual or regular meeting. If confirmation is required, the action shall be confirmed and approved by the Board at that time. The executive committee shall recommend a slate of officers to the Board.

The chair shall appoint a nominating committee consisting of four members of the Board who shall recommend names to be forwarded to the Board of Visitors for consideration as members of this Board.

Annually, The University of Virginia's College at Wise Board, upon recommendation of the Chancellor, shall elect a member of the College staff to serve as Clerk of the Board. The Clerk shall attend all meetings, and shall draft minutes of all proceedings. The Clerk shall work with The University of Virginia's College at Wise Board secretary in finalizing minutes of all proceedings for action by the full Board, and shall assist The University of Virginia's College at Wise Board in the discharge of its duties.

VI. **Committees of The University of Virginia's College at Wise Board**

The University of Virginia's College at Wise Board may establish and charge such committees as may be necessary, proper, or convenient to carry out its duties. Additionally, The University of Virginia's College at Wise Board may, upon the recommendation of the chancellor, establish advisory bodies to engage other citizens in support of the College, its mission, and its programs.

VII. **Meetings**
Meetings shall be of three kinds: an annual meeting, at least two regular meetings, and special meetings as called. The University of Virginia's College at Wise Board shall hold one annual meeting in each fiscal year on the campus of The University of Virginia's College at Wise at a time to be determined by the executive committee. At the annual meeting, The University of Virginia's College at Wise Board shall receive a report from the Chancellor of The University of Virginia's College at Wise on the state of the College and review and decide on such other matters as may come before it.

There shall be such regular meetings as The University of Virginia's College at Wise Board may determine. The executive committee shall determine the time, date, and place of such meetings. Special meetings may be called by the chair or upon the request of five voting members. A quorum of the Board for the conduct of business shall consist of eight voting members. For meetings of the executive committee a quorum shall consist of three voting members.

Notice of the annual meeting and all regular meetings of The University of Virginia's College at Wise Board shall be given at least 10 days in advance of the meeting. Notice of all special meetings shall be given at least five days in advance of such special meeting unless waived in writing by each member of the Board. Notice of meetings shall be provided by mail at the direction of the chair.

VIII. Compliance with the Commonwealth’s Freedom of Information Act

The University of Virginia's College at Wise Board is a public body and as a result must comply with the Commonwealth of Virginia’s Freedom of Information Act.

IX. Amendments to Bylaws

The Board of Visitors has the authority to effect changes in these Bylaws. Upon reasonable notice, recommendations for changes may come from The University of Virginia's College at Wise Board, or from the Board or Visitors. Recommendations from The University of Virginia's College at Wise Board for changes in the Bylaws must come as a result of the vote of two-thirds of the members in attendance at an annual or regular meeting of The University of Virginia's College At Wise.

X. Revocation of Previous Bylaws

All previous Bylaws are revoked upon the approval of these Bylaws by the Board of Visitors.

XI. Removal of Members
Any member who fails to perform the duties of his or her office for one year without sufficient cause shown to The University of Virginia's College at Wise Board, shall at their next meeting after the end of such year, cause the fact of such failure to be recorded in the minutes of their proceedings and certify the same to the Board of Visitors; and the office of such local board member shall be thereupon vacant.

Revisions approved by the College’s Board on May 12, 2000 and the Board of Visitors on June 17, 2000
Revisions approved by the College’s Board on September 14, 2001 and the Board of Visitors on October 18, 2001
Revisions approved by the College’s Board on May 16, 2003 and the Board of Visitors on May 29, 2003
Revisions approved by the College’s Board on December 6, 2006 and the Board of Visitors on February 9, 2007
Revisions approved by the College’s Board on May 18, 2007 and the Board of Visitors on June 8, 2007.
Revisions approved by the College’s Board on August 12, 2015