MEMORANDUM

TO: The Executive Committee:

John P. Ackerly, III, Chair
Charles M. Caravati, Jr., M.D.
Champ Clark
William H. Goodwin, Jr.
Terence P. Ross

and

The Remaining Members of the Board:

J. Michael Allen    Elizabeth A. Twohy
William G. Crutchfield, Jr.  Henry L. Valentine, II
T. Keister Greer    Walter F. Walker
Elsie Goodwyn Holland  Benjamin P.A. Warthen
Timothy B. Robertson  James C. Wheat, III
Albert H. Small    Joseph E. Wolfe

FROM: Alexander G. Gilliam, Jr.

SUBJECT: Minutes of the Meeting of the Executive Committee on January 28, 1999

The Executive Committee of the Board of Visitors of the University of Virginia met, in Open Session, at 4:30 p.m., Thursday, January 28, 1999, in the Lower West Oval Room of the Rotunda; John P. Ackerly, III, Rector, presided. Charles M. Caravati, Jr., William H. Goodwin, Jr., and Terence P. Ross were present. J. Michael Allen also was present, as were Alexander G. Gilliam, Jr. and William W. Harmon.

The Rector entertained a motion to go into Executive Session. The Committee approved the motion and went into Executive Session at 4:33 p.m.
The following motion was adopted:

That the Executive Committee of the Board of Visitors go into Executive Session for the purpose of considering the appointment of a student member to the Board of Visitors in accordance with Section 2.1-344 (a) (1) of The Code of Virginia.

The Committee resumed in Open Session at 6:15 p.m. and, on motion, adjourned.

AGG:lah
Copies to:  Mr. John T. Casteen, III
           Mr. Gene D. Block
           Dr. Robert W. Cantrell
           Ms. Colette Capone
           Ms. Louise Dudley
           Mr. Ernest H. Ern
           Mr. Paul J. Forch
           Mr. William W. Harmon
           Mr. Terry Holland
           Mr. L. Jay Lemons
           Mr. Peter W. Low
           Ms. Polley Ann McClure
           Mr. Leonard W. Sandridge, Jr.
           Mr. Robert D. Sweeney