Mr Gary Young  
Director of Fixed Assets Accounting Group  
Office of the Comptroller  
University of Virginia  
PO Box 400194 Carruthers Hall  
Charlottesville, VA 22904-4194  

Dear Mr Young,

The Office of Naval Research (ONR), Atlanta has performed a limited Property Management System Analysis (PMSA) of University of Virginia (UVA) property control system. The PMSA, completed on 28 Sep 2015, was performed in accordance with Federal Acquisition Regulation (FAR) and Office of Management and Budget (OMB)/Code of Federal Regulations (CFR) requirements and within the guidance provided by the Engineering and Systems Review Branch, ONR.

The objective of the PMSA was to ascertain the ability of UVA's property control system to protect, preserve, account for and control Government-owned property in their custody. The PMSA included various tests and analyses of the institution's internal management controls for property management, inventory procedures, reports, disposition activities and other areas as deemed necessary to perform the PMSA.

According to ONR records, the total value of ONR administered property at the UVA as of today is DoD $2,304,939.71

UVA Property Policies and Procedures have been reviewed for completeness and have been found to be acceptable.

UVA performed a physical inventory in May 2015. The inventory was performed in accordance with their approved policies and procedures. There were no deficiencies identified during the physical inventory. UVA has completed an adequate self-assessment.

Any required property reporting has been completed timely and accurately by UVA. UVA has routinely requested disposition instructions within a reasonable timeframe after the property is no longer needed for its assigned project.

Based upon the results of this PMSA and in the judgment of the Property Administrator, the property control system at UVA is compliant to protect, preserve, account for and control Government-owned property.

Thank you for your assistance in this matter. If you have any questions, please contact me via email at nancy.camp@navy.mil, telephone at 404-562-1604 or facsimile at 404-562-1610.

Sincerely,

[Signature]

NANCY M. CAMP  
Administrative Contracting Officer/Property Administrator

cc: Henry J Mehler, ESRB/ONR